

## Career Opportunity

# Assistant Risk and Compliance Officer

The job incumbent will be responsible to support Group Banks on all Risk and Compliance processes mainly for transaction monitoring, Swift payment screening and Sanction Screenings for 5 countries.

The position is tenable at First Capital Shared Services Ltd, Ebene, Mauritius.

### Key Responsibilities

- Assisting in the verification of client data, performing due diligence checks, reviewing KYC documentation, risk assessment and liaising with the Business and Compliance/AML teams for Periodic Reviews of clients.
- Clearing of Swift payment alerts for payments to and from the 5 countries that the bank services and ensuring appropriate diligence while doing so.
- Assisting in the review of sanctions screening results on client database for 5 countries in order to discount or confirm any hits.
- Assisting in the review and analyse transactions made by clients of the bank, in line with the transaction monitoring process used at the bank, to discount or confirm suspicious transactions.
- Liaising with all stakeholders (within and outside Mauritius) on ongoing AML/KYC discussions keeping abreast of
- all changes to requirements and standards.
- Working closely with peers within Compliance/Operations departments across all 5 countries to ensure targets are met and risks mitigated.
- Assisting the officers regarding the execution of group and team projects.
- Assisting in any other tasks pertaining to the Risk & Compliance department.

### What we are looking for

- An undergraduate diploma/degree or equivalent in Banking/Compliance/Risk/Economics with at least 1 year of experience in the Banking sector will be an advantage.
- Good communication/interpersonal skills
- Ability to adapt in a fast-paced environment.

### Applications

If you meet the above minimum requirements and are interested, please send your applications with an up-dated CV to: [talent@fcssl.com](mailto:talent@fcssl.com)

Only shortlisted applicants shall be acknowledged.